

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CLEMSON AGRICULTURAL COLLEGE, HELD AT COLUMBIA, S. C., OCTOBER 23, 1945

At 10:20 A. M. the joint meeting of the Executive Committee and the Board went into regular session with the following members present: W. W. Bradley, Chairman, Paul Sanders, Christie Benet, R. M. Cooper, S. H. Sherard, W. C. Graham, Edgar A. Brown, F. E. Cope, J. P. Douthit, Jr., and J. P. Mazingo. Others present were President R. F. Poole, Business Manager J. C. Littlejohn, and Acting Secretary A. J. Brown.

The Chairman stated that if he heard no objection to the recording of the minutes of the previous Board meeting, he would declare the same as approved.

Approved

The Chairman then called for the President's report. A copy of the report having been given each member of the Board, the President discussed with the Board those items on which further information was necessary. This discussion covered curricula, G. I. entrance requirements, building program, the Veterans' housing.

In connection with Veterans' housing it was recommended by Mr. Benet that prompt action should be taken to secure surplus Government houses and that Senators Johnston and Maybank be contacted at once by wire. The Chairman requested Messrs. Benet and Littlejohn to wire Senators Johnston and Maybank requesting their aid in having surplus houses allotted to Clemson College.

CHRISTIE BENET * DAY LETTER PAID

WESTERN UNION

October 23, 1945

Honorable Olin D. Johnston & Burnet R. Maybank
Senate Office Building
Washington, D. C.

At a meeting of the Board of Trustees of Clemson College held in Columbia today we were authorized and instructed to ask your vigorous and prompt aid in the following situation: Clemson now has 16 married G. I. students and 60 more are applying for admission, in addition we have 39 members of the faculty who are on military leave who are due to return to the College. We have no housing accommodations for this entire group and we have been trying to get 100 family units from the Federal Public Housing Administration. These units now being located at Dublin Near Radford Virginia. We were advised that these houses were available under a low rental charge and we were preparing to move these houses to Clemson, but are now advised that the houses must be purchased under some indefinite program and no figure stated as to what the price will be. Our situation is acute and the greatest pressure will come on the College at the beginning of the next semester in February of 1946. The Board earnestly requests that you will contact administrator John B. Landford, Jr. of the National Housing Agency and use your best offices to aid Clemson in its endeavor to serve returning service men. We shall be glad to furnish any further information you desire and if necessary will send a representative from the College up for a conference. We are wiring both Senators. Please answer to Littlejohn at Clemson,

Christie Benet, Chairman
Executive Committee
J. C. Littlejohn, Business Manager

When the President had finished reviewing his report, the Chairman announced a recess for luncheon. After luncheon the Board reconvened and the Chairman called for the President's recommendations.

Approved

Oct. 23, 1945

It was moved by Mr. Cope and Duly seconded: That the recommendations be taken up in order and if no objection raised by any member the recommendations be recorded as approved.

Approved

PRESIDENT'S RECOMMENDATIONS

1. Upon authority of the By-Laws the President accepted the following RESIGNATIONS and asked the Board's approval of his action.

School of Agriculture and
Division of Agricultural Research

Paul Williams, Associate Nutritionist; Effective
October 1, 1945.

Athletic Department

George H. Fritts, Assistant Coach; Effective
August 15, 1945.

Extension Division

Margaret D. Jones, Secretary and Assistant Agricultural
Editor; Effective September 17, 1945.

S. V. Lewis, Assistant in Visual Instruction;
Effective August 4, 1945.

R. D. Suber, County Agent, Orangeburg County;
Effective September 19, 1945.

L. I. Yarborough, Assistant County Agent, Horry
County; Effective August 1, 1945.

Approved

2. The President granted the following LEAVES OF ABSENCE without pay and asked the Board's approval of his action:

John Robert Royal Cooper, Associate Secretary YMCA;
November 1, 1945 to November 1, 1946; for work with the
National YMCA. (On leave since April 1, 1942.)

W. T. Ferrier, Associate Professor of Agricultural
Economics and Associate Agricultural Economist; from
July 15, 1945 to July 31, 1946; to become a member of the
faculty of the University being established for American
soldiers in England.

H. E. Glenn, Professor of Civil Engineering; from
September 1, 1945 to September 1, 1946; to accept
position with South Carolina Research, Development,
and Planning Board.

Alice Williams Hill, Assistant State Farm Labor
Supervisor; from October 1, 1945 through December 31,
1945; to take leave upon the advice of her doctor.

Fred H. MacIntosh, Instructor in English; from October 1,
1945 to September 1, 1946; to pursue graduate work.

Approved

3. The President recommended that those military leaves of absence which were granted for one year and which have expired or will expire before the next meeting of the Board be extended for an additional year, if such time is necessary, under the terms and conditions of the original leave.

Approved

Resignations

Leaves of Absence

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Transfers

4.7 The President made the following TRANSFERS and asked the Board's approval of the same.

J. A. Amaker from Emergency County War Food Production Assistant to Negro Agricultural Agent, Charleston County; Salary \$1,800; Effective July 1, 1945.

J. M. Aycock from Emergency County War Food Production Assistant to Assistant County Agent, York County; Salary \$7.70 per diem; Effective July 1, 1945. (Temporary appointment.)

J. A. Crocker from Emergency County War Food Production Assistant to Negro Agricultural Agent, Barnwell County; Salary \$1,800; Effective July 1, 1945. (Temporary appointment.)

E. D. Dean from Emergency County War Food Production Assistant to Negro Agricultural Agent, Bamberg County; Salary \$1,800; Effective July 1, 1945.

Eugene Frederick from Emergency County War Food Production Assistant to Negro Agricultural Agent, Dorchester County; Salary \$1,800; Effective July 1, 1945.

C. P. Goodyear from Emergency County War Food Production Assistant to Assistant County Agent, Dillon County; Salary \$2,600; Effective July 1, 1945.

A. D. Grainger from Acting County Agent, Clarendon County to Assistant County Agent, Clarendon County; Salary \$3,120; Effective October 15, 1945.

C. K. Hughs from Emergency County War Food Production Assistant to Assistant County Agent, Union County; Salary \$6.25 per diem; Effective July 1, 1945. (Temporary appointment.)

W. P. Johnson from Emergency County War Food Production Assistant to Negro Agricultural Agent, Horry County; Salary \$1,800; Effective July 1, 1945.

J. A. Kinard from Assistant County Agent, Spartanburg County to Assistant County Agent, Jasper County; Salary 2,800; Effective September 1, 1945.

S. B. Marshall from Emergency County War Food Production Assistant to Negro Agricultural Agent, Newberry County; Salary \$1,800; Effective July 1, 1945.

T. M. Mills from Emergency County War Food Production Assistant to Assistant County Agent, Newberry County; Salary \$6.25 per diem; Effective July 1, 1945. (Temporary appointment.)

J. J. Mitchell from Emergency County War Food Production Assistant to Negro Agricultural Agent, Colleton County; Salary \$1,800; Effective July 1, 1945.

J. W. Nesbit from Emergency County War Food Production Assistant to Negro Agricultural Agent, Marlboro County; Salary \$1,800. Effective July 1, 1945.

H. W. Riley from Emergency County War Food Production Assistant to Negro Agricultural Agent, Dillon County; Salary \$1,800; Effective July 1, 1945. (Temporary appointment.)

R. N. Smith from Emergency County War Food Production Assistant to Negro Agricultural Agent, Lancaster County; Salary \$1,800; Effective July 1, 1945.

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TRANSFERS (Continued)

M. B. Stevenson, Jr. from Assistant Plant Pathologist,
S. C. Experiment Station to Assistant Entomologist and
Plant Pathologist, Extension Service; Salary \$3,200;
Effective October 1, 1945.

Approved

5. Under authority given him in the By-Laws the President
made the following APPOINTMENTS and asked the Board's approval of
his action:

School of Agriculture and
Division of Agricultural Research

J. B. Cooper, Associate Poultry Husbandman; Salary
\$3,000; Effective July 19, 1945.

L. O. Drew, Assistant Agricultural Engineer; Salary
\$2,600; Effective July 1, 1945.

E. B. Eskew, Assistant Agronomist; Salary \$2,700;
Effective October 1, 1945.

M. B. Hughes, Associate Horticulturist, Edisto Experiment
Station; Salary \$3,200; Effective September 1, 1945.

C. W. Pitchford, Technical Assistant, Department of
Agricultural Economics; Salary \$1,800; Effective September
15, 1945.

J. S. Plaxico, Assistant Agricultural Economist; Salary
\$2,320; Effective October 1, 1945. (\$1,160 from Purnell
Funds and \$1,160 from USDA Funds.)

Paul Williams, Associate Nutritionist; Salary \$2,500;
Effective June 1, 1945.

Approved

School of Arts and Sciences

G. D. Durdon, Instructor in English; Salary \$2,200;
Effective September 10, 1945. (Substituting for F. H.
MacIntosh who is on leave of absence.)

Mrs. Elizabeth G. Epting, Part-time Instructor in English;
\$550 in four equal installments; Effective September 28,
1945 and expiring February 2, 1946.

Mrs. Martha P. Thomson, Part-time Instructor in English;
\$550 in four equal installments; Effective September 28,
1945 and expiring February 2, 1946.

William B. Wade, Instructor in English; \$225 per month;
Effective October 15 and ending February 1, 1946 but subject
to renewal to June 1, 1946.

Mrs. Lucile B. Watson, Part-time Instructor in English;
\$550 in four equal installments; Effective September 28,
1945 and expiring February 2, 1946.

Approved

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APPOINTMENTS (Continued)

School of Engineering

Ralph Hendricks, Shop and Laboratory Technician; Salary \$2,100; Effective August 1, 1945.

Approved

School of Textiles

Hugh M. Brown, Dean of the School of Textiles; Salary \$5,000; Effective September 22, 1945. (On leave of absence conducting vital war research work for the National Defense Research Council since September 1, 1942.)

Approved

Athletic Department

A. L. Stewart, Assistant Coach; Salary \$800 for three months' work; Effective September 1, 1945 and expiring November 31, 1945. (Temporary appointment)

Approved

Extension Division

P. C. Boroughs, Assistant 4-H Club Agent; Salary \$2,700; Effective June 2, 1945. (Temporary appointment during summer months.)

L. B. Harrington, Assistant County Agent, Williamsburg County; Salary \$2,460; Effective August 20, 1945.

J. A. Kinard, Assistant County Agent, Spartanburg County; Salary \$2,800; Effective July 1, 1945.

Janie McDill, Food Improvement Specialist; Salary \$2,700; Effective July 1, 1945.

J. R. Orr, Assistant Extension Forester; Salary \$3,000; Effective July 9, 1945.

W. J. Ridout, Jr., Rural Electrification Specialist; Salary \$10.90 per diem; Effective October 15, 1945 and expiring December 15, 1945. (Temporary appointment.)

W. H. Stokes, Assistant County Agent, Florence County; Salary \$2,400; Effective August 20, 1945.

L. J. P. Stone, Assistant County Agent, Cherokee County; Salary \$2,800; Effective September 1, 1945.

Approved

Livestock Sanitary Department

W. H. Gilmore, Jr., Assistant State Veterinarian; Salary \$2,500; Effective October 1, 1945.

Approved

6. The following members of the staff have returned from leaves of absence and in accordance with the policy approved by the Board the President had granted the salary adjustments indicated and asked the Board's approval.

Salary adjustments

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F. A. Burtner, Jr. from Instructor in Economics and Sociology at Salary of \$1,900 to Assistant Professor of Economics and Sociology at salary of \$2,400; Effective September 1, 1945.

A. E. Prince, Assistant Professor of Botany, increased from \$2,500 to \$2,800; Effective July 1, 1945.

L. D. Huff, Associate Professor of Physics, increased from \$2,424 to \$3,300; Effective September 1, 1945.

Approved

7. (a) Following the June meeting, at which time a large number of salaries were increased, it was found that several individuals had been overlooked. In line with the policy authorizing salary increases the following changes were made effective July 1, 1945 and the President asked the Board's approval of the same:

<u>Name and Position</u>	<u>Salary</u>	<u>Increase</u>
J. W. Brown, Instructor in Mathematics	\$2,000	\$100
F. H. MacIntosh, Instructor in English	2,000	200
L. T. Smith, Carpenter	1,800	60
J. A. McCall, Water Plant Operator	1,800	60
J. D. Harcombe, Mess Officer	4,250	200
J. G. Lindsay, Storeroom Clerk	1,920	96
Relton Whitten, Storeroom Clerk	1,740	60
Frank Dillard, Supt. Laundry	1,800	96
P. B. Holtzendorff, Secretary YMCA	4,480	120
N. N. Gray, Asst. Secretary YMCA	2,520	80
H. T. Haywood, Asst. Secretary YMCA	2,400	60
Walter Whitton, Projectionist	1,560	60

(b) When a more complete study of the State Retirement System was made following the June meeting it was found that the "take home" pay of a few employees was less than for the previous year even though the individuals had received increases amounting to \$60 per annum. The following adjustments in increases were made effective July 1, 1945 and the Board's approval was requested.

<u>Name and Position</u>	<u>From</u>	<u>To</u>
J. R. Carey, Foreman	\$60	\$96
J. H. McHugh, Engineer	60	96
Bl. E. Gordan, Foreman	60	96
A. L. Cowan, Foreman	60	96
J. C. Hower, Mechanic	60	96
D. C. Land, Mechanic	60	96
J. H. Cureton, Barracks Custodian	60	100

Approved

8. The President granted the following SALARY INCREASES and asked the Board's approval of the same:

Salary Increases

<u>Name and Position</u>	<u>Salary</u>	<u>Increase Granted</u>	<u>Date Effective</u>
<u>School of Agriculture and Division of Agricultural Research</u>			
Earle Ellison, Creamery Foreman	\$1,920	\$180	July 1, 1945
Luther Henderson, Dairy Foreman	1,920	180	July 1, 1945
Taylor Henderson, Feeder	1,440	120	July 1, 1945
H. L. Somers, Asst. in Dairying	1,440	120	July 1, 1945
<u>Extension Division</u>			
W. J. Barker, Extension Forester	\$3,900	\$120	Sept. 1, 1945
Arty Deberry, Stenographer	1,560	60	Aug. 1, 1945

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Extension Division (Continued)

Name and Position	Salary	Increase Granted	Date Effective
C. P. Goodyear, Asst. Co. Agt.	\$2,600	\$120	Sept. 1, 1945
C. W. Hall, Asst. Forester	3,360	120	Sept. 1, 1945

The following members of the faculty were employed during the summer months other than as teachers in the summer school. They were paid extra for their services and the President asked the Board's approval of this action.

J. H. Couch, Instructor in Metal Shop, \$100 per month for work in the Horticultural Products Laboratory.

B. E. Goodale, Professor of Dairying, \$291.66 per month for work with the Experiment Station.

J. H. Hobson, Instructor in Chemistry, \$30 for coaching athletic students 12 hours during evening hours.

R. E. Lee, Professor of Architecture, \$100 from Farm Products Account for special work in preparing plans for a residence at the Truck Station.

R. R. Ritchie, Associate Professor of Animal Husbandry, \$333.33 per month for soliciting funds for the Athletic Association.

Approved

9. The President recommended that a request be made to the General Assembly to have Section No. 89 in the Appropriation Act changed, effective July 1, 1946, so as to permit the Veterans Administration to pay non resident tuition for South Carolina veterans qualifying under the terms of the Federal Serviceman's Adjustment Act.

Approved

10. (a) The President recommended that authority be granted to negotiate with the Federal Public Housing Administration, or other government agencies for houses to be used temporarily by veterans enrolled under the G.I. Bill and, if necessary, by certain members of the faculty returning from the armed services.

(b) The President recommended also that authority be granted, subject to approval by the Executive Committee, to expend not more than \$1,200.00 per housing unit in moving 100 units to the campus, and that the Executive Committee be given authority to authorize payment for the houses should payment be found necessary to procure same.

Moved by Mr. Brown and seconded by Mr. Cooper: That \$120,000.00 be allotted from unappropriated funds and set up in self liquidating account for purpose of providing housing for veterans.

Approved

11. The President recommended that negotiations be entered into with the Aetna Life Insurance Company to determine the status of annuities purchased under the old college plan, and to make arrangements for the discontinuance of the plan.

Approved

12. The President recommended that negotiations with the Aetna Insurance Company include the future status of the college group insurance so as to prevent the cost to the college from becoming prohibitive.

Approved

13. The President recommended that the \$2,477 paid into the Treasury since 1940 by the teachers too old to join the Aetna College Retirement Plan be refunded to them.

Approved

Additional Salary

Non-Resident Tuition

Veterans Housing

Aetna Life Ins. Co.

Annuity

Refund

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Transfer of Retirement Benefits
H.S. & W. Budget
R.R. Lindsay
14. The President recommended that authority be granted to confer with the Retirement Board concerning some provision in the Act to permit a teacher or employee coming to Clemson to transfer retirement benefits accumulated elsewhere by making proper compensation.

Approved

15. The President recommended that \$1,800 be added to the Heat, Light, and Water budget for the salary of R. R. Lindsay, recently discharged from the Army and returned to Clemson. It has become necessary to use the funds appropriated for this position in making salary increases during Mr. Lindsay's absence.

Approved

16. The President recommended that \$1,800 be added to the Grounds and Roads Budget to employ an assistant to the Superintendent of Buildings and Grounds to supervise the campus work.

Approved

17. The President recommended that W. E. McGuire be elected to the position of Assistant Superintendent of Buildings and Grounds and that his salary be increased from \$2,700 to \$3,000 per year. Mr. McGuire has been on probation for approximately one year.

Approved

18. The President recommended that the Poultry Department be authorized to use \$12,000 of Farm Products Funds, instead of the \$7,700 authorized at the June 1945 meeting, in order to construct two small residences, a brooder house, a hospital building, and other repairs to the Poultry Plant.

Approved

19. The President recommended that authority be granted to build an additional room and make renovation to the residence occupied by the Farm Superintendent at Clemson; cost of said changes not to exceed \$1,000 to be paid from the Farm Products Funds.

Approved

20. The President recommended that the Dairy Department be authorized to use \$38,000 of Federal Funds and Farm Products Funds, instead of the \$26,000 authorized at the June 1945 meeting, to construct a laboratory and three bull barns with fences, etc. The addition of the third barn and increases in building costs makes the change necessary.

Approved

21. The President recommended that sufficient area in the vicinity of the old pump station be allocated to the Service Division for a storage yard for lumber and materials.

Approved

22. The President recommended that authority be given to purchase additional pictorial bulletins, if needed, at a cost not to exceed \$1,250.

Approved

23. The President recommended that the College Treasurer be authorized to employ a clerk at a salary of \$1,380 effective immediately.

Approved

Approved

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Office Assistant -
President's
Office

24. The President recommended that authority be granted to employ an Office Assistant for the President's Office at a salary of \$1,380, effective immediately. This Assistant will work in the Registrar's Office when not needed in the President's Office.

Approved

25. The President recommended that the 1946 Board of Visitors be elected at this meeting. The Board selected the following as the Board of Visitors for 1946:

Board of Visitors

- District 1. Mr. Frank Towles, Martin's Point, S. C.
Mr. W. W. Smoak, Walterboro, S. C.
- District 2. Mr. Henry S. Johnson, Columbia, S. C.
Mr. Tom B. Pearce, Columbia, S. C.
- District 3. Mr. Calhoun Mays, Greenwood, S. C.
Mr. Hugh Agnew, Anderson, S. C.
- District 4. Mr. A. G. Kennedy, Judge of Probate, Union, S. C.
Mr. Charlie Peace, Greenville, S. C. (Held Over)
- District 5. Mr. Elliot Springs, Fort Mill, S. C.
Mr. J. W. Medford, Lancaster, S. C.
- District 6. Mr. Charles Campbell, Hartsville, S. C.
Mr. C. T. Jordan, Hartsville, S. C.

Dr. Poole was authorized to name any substitutes that may be needed.

Approved

Publicity Dept.

26. The President recommended that the sum of \$225 be added to the budget of the Publicity Department to furnish photographs for the Collegiate Activities Departments having no photographic equipment -- other departments and activities having funds to pay for such services to make payments to the Treasurer for the actual cost of material.

Approved

Athletic Dept.
Salary Adj-
justments

27. The President recommended that the Athletic Coaches be recognized in any salary adjustments authorized for teachers and officers returning from the armed services. Approval of the following was requested:

- B. McFadden from \$2,400 to \$3,000
C. R. Hinson from \$2,000 to \$3,000
R. M. Jones from \$3,000 to \$4,000

Approved

28. The President recommended that the title of L. D. Huff be changed from Associate Professor of Physics to Professor of Physics.

Approved

Change of title
L. D. Huff.

W. C. Bowen

29. The President recommended that the title of W. C. Bowen be changed from Assistant Professor of Vocational Education to Associate Professor of Vocational Education.

Approved

F. A. Burtner

30. The President recommended that the title of F. A. Burtner, Jr. be changed from Instructor in Economics and Sociology to Assistant Professor of Economics and Sociology.

Approved

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*H. L. Hunter
Change in title
Associate Professor
to Professor*

31. The President recommended that when H. L. Hunter returns to the School of Chemistry from the Chemical Warfare Service his title be changed from Associate Professor of Chemistry to Professor of Chemistry and his salary increased from \$3,100 to \$3,600.

Approved

32. The President recommended that the title of W. L. Mauldin, recently returned from work in a war plant, be changed from Instructor in Chemistry to Assistant Professor of Chemistry and his salary increased from \$2,300 to \$2,700.

Approved

33. The President recommended that the salary of S. M. Watson, Assistant Professor of Mechanical Engineering, be increased from \$2,400 to \$2,700 upon his return to the college from war work.

Approved

34. The President recommended that allotments from the Equipment and Plant Additions Fund, appropriated at the June 1945 meeting, be made for:

(a) Books for the Library.....	\$5,000
(b) Photostat and Dark Room.....	1,000
(c) Typewriters and Office Equipment for Collegiate Activities.....	2,000
(d) Trucks for Service Department.....	4,000
(e) Equipment from Government at cost up to	7,000
	<u>\$19,000</u>

Approved

35. The President recommended that the Construction and Repair Budget be revised without increasing the appropriation so as to permit the installation of new roofs on four college dwellings at a cost not to exceed \$1,400.

Approved

36. The President recommended that authority be granted to use funds from the Reinvestment Service Division Account, provided they are available, for the purpose of moving from the main campus the lumber storage yard, for completion of the public utilities plant, for constructing planer shed, dry kiln, and warehouse at a cost not to exceed \$7,250.

Approved

37. The President recommended that the salary of G. L. Guy, Assistant Plumber and Electrician, be changed from \$110 per month to \$125 per month as of October 1945 so as to correct an inequality in salary.

Approved

38. The President recommended that Clemson College make requests to the 1946 Legislature for appropriations as follows:

Requests for 1946-1947

1. South Carolina Experiment Station:

Item	Appropriation 1945-1946	Request 1946-1947	Increase Requested
Agricultural Research	\$85,000	\$100,000	\$15,000
Edisto Experiment Station	40,000	40,000	-----
Truck Experiment Station	35,000	35,000	-----

*Equipment and Plant
Addition Fund
Allotments*

*Construction
and
Repair*

G. L. Guy

*Requests to
Legislature*

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Item	Appropriation	Request	Increase
	1945-1946	1946-1947	Requested
Pee Dee Experiment Station	\$30,000	\$ 30,000	-----
Sandhill Experiment Station	-----	30,000	30,000
Crop Pest Commission	10,000	10,000	-----
Land Use Project	10,000	10,000	-----
Hort. Products Laboratory	10,000	10,000	-----
Lime and Forage Investigations	10,000	10,000	-----
Farm Mechanization Research (Old item title - "For purchase of mechanical cotton picker equipment and for experts to operate same")	10,000	20,000	10,000
Total	\$240,000	\$295,000	\$ 55,000

Explanation of Increases Requested for the Experiment Station

An increase of \$15,000 is requested under Agricultural Research to strengthen our general research program. There is need for more practical service type of experimentation such as variety tests and weed control. Most of this increase will be needed for additional positions on the Experiment Station Staff.

A new item of \$30,000 for the Sandhill Station is included in our request. This amount will be necessary for the salary of the present staff and two or three associate positions needed for this station such as associate agronomist, associate horticulturist, and associate dairyman. The equivalent of the present salary roll for that station could be used for additional supplies, equipment, and labor.

An increase of \$10,000 is requested for Farm Mechanization Research (now carried under the title of "Mechanical Cotton Picker, Etc.") Most of the requested increase is needed for additional machinery, equipment, and a storage building for the machinery. The mechanization of the major farm enterprises is an activity greatly needed at this time. (Mr. Cooper recommended that consideration be given to providing short course on mechanized equipment.)

Approved

2. Agricultural Extension Service

	Appropriation	Request	Increase
	1945-1946	1946-1947	
State Appropriation	\$325,000	\$360,000	\$ 35,000

In line with the program to have as a minimum and assistant agent in each county with 2000 or more farms; an additional assistant in each county with 4000 to 6000 farms; and a third assistant in each county with over 6000 farms. To retain those now in the Extension Service, to add those returning from military service, and to make adjustments so as to maintain an adequate force of workers. This additional request will also be used as an offset from state funds for the additional federal funds that may become available under the Bankhead-Flannagan Act.

Approved

3. Livestock Sanitary Work

	Appropriation	Request	Increase
	1945-1946	1946-1947	
State Appropriation	\$48,550	\$ 55,550	\$ 7,000

Increase requested to employ a State Veterinarian and one assistant Laboratory worker.

Approved

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4. Collegiate Activities

	Appropriation 1945-1946	Request 1946-1947	Increase
State Appropriation	\$289,000	\$356,260	\$ 67,260
	<u>Budget</u>	<u>Budget</u>	
	1945-1946	1946-1947	
Salaries	\$527,143	\$644,867	
Wages	44,976	45,667	
Repairs, Travel, Printing, Etc.	41,486	33,558	
Coal and Electric Current	39,000	39,000	
Supplies	24,775	36,130	
Insurance - Fixed Costs	25,110	25,226	
	<u>\$702,490</u>	<u>\$824,448</u>	
Fertilizer Inspection and Analysis	<u>41,575</u>	<u>43,275</u>	
Total	<u>\$744,065</u>	<u>\$867,723</u>	
Summer School	13,806	25,000	

The total proposed increase in the budget is \$123,658. However, due to the elimination of the Retirement premium, the expected increase in students, and other changes in the budget, it will be necessary to ask the Legislature for an increase of \$67,260 instead of the total increase in the budget. The item of Supplies has been brought back to the 1942-1943 level when the enrollment was over 2000 students.

The summer School is supported from fees.

The increase in the salary item is due primarily to the proposed addition of new teachers to be needed when the students return. Our survey indicates that there should be added to the teaching staff:

Engineering:

Professor of Electrical Engineering	\$3,600
Associate Professor of Electrical Engr.	3,400
Two Professors of Ceramics Engineering	7,200
Assoc. Professor of Ceramics Engineering	3,400
Professor of Chemical Engineering	3,600
Assoc. Professor Chemical Engineering	3,400
Asst. Prof. Chemical Engineering	3,000
Professor of Mechanical Engineering	3,600
Professor of Agricultural Engineering	3,600
Assoc. Professor Agricultural Engr.	3,400

Library:

Professor of Library Science	\$3,600
Assoc. Professor Library Science	3,000

Zoology and Botany:

Professor of Zoology	\$3,600
Assoc. Professor of Zoology	3,200
Professor of Entomology	3,600
Professor of Botany	3,600
Professor of Plant Pathology	3,600

Chemistry:

Professor of Chemistry	\$3,600
Four Assoc. Professors of Chemistry	13,600

Physics:

Two Professors of Physics	\$7,200
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English:

Two Professors of English \$7,200

Mathematics:

Two Professors of Mathematics \$7,200

\$101,200

Approved

Board

39. The President recommended to the/the following proposals of the Athletic Council:

Plan of Athletic Procedure

The operation of all types of intercollegiate athletic training, involving physical effort, skill and ability, is vested in an Athletic Council which reports through the President of the College to the Board of Trustees.

This council is composed of nine members; two elected by the Alumni Corporation, five faculty members appointed by the President of the College, and the Registrar and the Business Manager of the College ex-officio.

They are authorized to allocate and expend all moneys received as income from any source, on condition that the following plan of financial operation is instituted and adhered to:

(A) - FIXED RESERVE FUND

There shall be established a "Fixed Reserve Fund" by having the College Treasurer transfer to it \$50,000.00 from the balance in the Athletic account on July 1, 1945. This fund is to be invested in Government bonds or other income producing securities in conforming with statutory provisions, as may be selected by the College Treasurer with the approval of the Athletic Council.

At the close of each fiscal year there shall be transferred to this fund not less than fifty (50%) percent of any net profits of the year just ended until the fund amounts to twice the annual budget for fixed current operating expenses for the next year. Thereafter no further additions shall be made to this fund except such as may be necessary to keep it at twice the amount of the annual budget for fixed current operating expenses for the next year.

Any income from bonds or other securities in this fund shall be deposited to the Cash Reserve Fund.

(B) - CASH RESERVE FUND

There shall be established by the College Treasurer a "Cash Reserve Fund" for the Athletic Department. After the fifty (50%) percent or such other portion of the net profit has been transferred to the Fixed Reserve Fund as described in the foregoing Section A, or after 50% of the net profits has been transferred to the "Capital Improvement Fund", then an appropriate part of the remainder of any net profits shall be transferred to this fund.

Any income from bonds or securities constituting the Fixed Reserve Fund shall be deposited in this fund.

Money from this fund shall be available for unanticipated current expenses, for emergencies, or for such needs as determined by the Athletic Council.

Athletic Council

Fixed Reserve Fund

Cash Reserve Fund

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This fund shall also be working capital.

Money from this fund may be transferred by the Athletic Council at any time deemed advisable to the Fixed Reserve Fund or to the Capital Improvement Fund.

(C) - CAPITAL IMPROVEMENT FUND

There shall be established by the College Treasurer a "Capital Improvement Fund" for the purpose of financing repairs or permanent improvements to the Athletic Plant. This fund is to be invested in bonds or securities such as described for the Fixed Reserve Fund, provided they can be quickly converted into cash. Any income from such securities is to be reinvested or redeposited in this fund.

If at the end of a fiscal year the Fixed Reserve Fund equals twice the annual budget for fixed current operating expenses for the next year, then not less than fifty (50%) percent of any net profits of the year just ended shall be deposited in this fund.

Proposals for any expenditures involving capital outlay shall be submitted to the Board of Trustees for approval as is required by other departments. Such proposals to include estimates of costs, methods of financing, location, type of structure, etc.

BUDGET: There shall be prepared annually a budget for the fixed current operating expenses, and for guarantees and other expenses required to carry out the approved program. When adopted this budget shall not be increased at any time or under any circumstances by more than one half the net profits from the preceding year.

In the case of a net loss from a previous year's operation, such part of the loss as cannot be paid from the Cash Reserve Fund is to be paid from funds transferred from the Fixed Reserve Fund. In the event such a loss should occur, then the budget for the following year must be reduced by an amount equal to the withdrawal from the Fixed Reserve Fund.

WORKING CAPITAL: There shall be maintained in the Cash Reserve Fund a working capital sufficient to pay all bills incurred during the Summer and Fall prior to the time when income from games and students fees is received.

CURRENT ACCOUNT: The College Treasurer shall continue the plan of keeping a Current Account each fiscal year for the recording of all current income and the payment of bills for fixed expenses or other authorized operating expenses.

INTERIM COMMITTEE: There shall be elected by the Athletic Council a committee to represent it at such times as the Council is not in session. This Committee is to be composed of (a) the Chairman of the Athletic Council, (b) the Business Manager, and (c) one faculty member. This Committee reports to the President of the College who in turn shall report to the Board of Trustees in accordance with the By-laws.

The College By-laws confers upon the Athletic Council "full and final authority in all matters pertaining to Athletics at Clemson College, subject to the approval of the President of the College and the Board of Trustees".

Moved by Mr. Benet and seconded by Mr. Mozingo: That recommendation be approved.

Approved ✓

40. The President recommended that two tracts of land be allocated for use of the Poultry Department as follows:

(a) Approximately 40 acres across the Anderson highway and adjoining the southwest boundry of the present area of the Poultry Plant.

(b) Approximately 8.25 acres adjoining the west boundry of the present area of the Poultry Plant. As soon as practicable this area is to be extended to include the dwelling known as the Gillison House, the old barn and other outhouses just west of the Gillison House.

Approved

41. The President recommended that authority be granted to enter into negotiations with the executor or other authorized representative of the estate of the late Mr. Sam Verner of Walhalla and with the Southern Railway Company for the purpose of purchasing the Stumphouse Mountain Tunnel. This is the tunnel used to produce the blue mold cheeses which were so popular.

Moved by Mr. Sherard and Seconded by Mr. Sanders: That the recommendation be approved.

Approved

42. Dr. Poole called attention to the stark tract of land in Abbeville County which had been offered to Clemson College.

It was moved and duly seconded that Dr. Poole and Chairman Bradley investigate the tract and make recommendation to the Board.

Approved

43. Dr. Poole read a resolution submitted by the Darlington County Agricultural Society:

"Due to the heavy losses to agriculture each year as a result of noxious weeds, be it hereby resolved by the members of the Darlington County Agricultural Society that Clemson College be requested to begin at once a series of experiments looking to the control and eradication of noxious weeds and that their findings be reported to the farmers of the State as soon as possible.

"Done by order of the Darlington County Agricultural Society, this the 14th day of August, 1945."

E. F. Williamson
President

J. M. Napier
Secretary

Moved by Mr. Mozingo and Seconded by Mr. Graham: That the Experiment Station begin a series of experiments looking to the control and eradication of noxious weeds and that findings be reported to the farmers of the State as soon as possible.

Approved

44. The President called attention to the approaching retirement date of Dr. W. K. Lewis, State Veterinarian, employed jointly by the Federal Government and Clemson College and recommended that at the time Dr. Lewis is retired Dr. R. A. Mays, Assistant State Veterinarian, be appointed by Clemson College as full-time State Veterinarian.

Moved by Mr. Benet and duly seconded: That the recommendation be approved.

Approved

45. The President read a letter he had written Professor W. G. Crandall and asked approval of his action.

Moved by Mr. Benet and seconded by Mr. Mozingo: That services of Professor W. G. Crandall be discontinued as soon as possible, that he be paid through January 31, 1946.

Approved

Stark Tract

noxious weeds

*W. K. Lewis
R. A. Mays*

W. G. Crandall

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Hay

Tutoring

46. Mr. Sanders commented on the great annual loss by the farmers of the State through improper curing of hay and suggested that the Experiment Station seriously consider the subject to the end that proper equipment and methods be recommended to the farmers.

47. Mr. Benet expressed his approval of the tutoring of students as now provided and suggested that the program be enlarged when deemed necessary.

Mr. Benet commented on the value to Clemson College of the Board of Visitors and recommended that President Poole arrange for an inspection by the Board of Trustees in keeping with that made by the Board of Visitors.

Approved

48. Resolved: That all measures and recommendations made at this meeting, which according to the By-Laws, require a roll call vote of nine or more members, be hereby adopted and confirmed, and that the Treasurer be authorized to issue his checks for all expenditures authorized at the meeting.

The resolution was unanimously adopted on roll call vote, ten members present voted "aye."

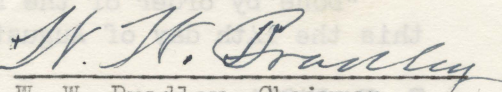
There being no further business, it was

Moved by Mr. Graham: That the Board now adjourn.

Motion Adopted

The Board adjourned at 3:40 P. M.


A. J. Brown, Acting Secretary


W. W. Bradley, Chairman

W. W. Bradley

W. W. Bradley

Approved

Approved

Approved